



# Estimating

(Gold Seal Certified Course)

The purpose of this course is to teach individuals basic estimating and bidding skills. With the current astronomical demand for good estimators throughout Canada in all disciplines of the construction industry, it is essential to begin the journey with a thorough introduction into this highly structured and deeply focused part of our world. All our instructors have extensive backgrounds in bidding and estimating.

The course includes 3 full days of instruction plus an additional 3 weeks of on-line estimating and instructions during evenings and weekends at home. Each participant will receive a complete 120-page Estimating manual. A brief overview of the course is as follows:

- Analyzing projects to bid
- Risk analysis
- Researching bids/clients
- Knowing the competition
- Estimating costs/updates
- Contact lists for prices
- Bidding strategy and Recommendations
- Bidding preparation
- Site visits
- Check lists
- Selling the Bid
- General Conditions (Requirements)
- Types of Bids
- Instructions to Bidders
- Addenda
- Bid Depository
- Bonding & Insurance
- Pre-estimate Budgets
- How to estimate (each discipline separate)
- Estimating on-line w/drawings and specs
- Drawings to be estimated and graded

**Dates:** March 8, 9 & 10, 2012

**Time:** 8:00 am – 4:30 pm

**Cost:**  ICBA/VICA/MICA Members: \$975.00 + \$117.00 HST = \$1092.00  
 Non-members: \$1075.00 + \$129.00 HST = \$1204.00



**Location:** VICA Training Facility - 1075 Alston Street, Victoria

**Please register before February 29, 2012 to avoid cancellation of this course.**

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Registrants: \_\_\_\_\_

Total Payment Enclosed (including HST): \$ \_\_\_\_\_

Payment: Cheque  Credit Card  VISA / MASTERCARD (circle one)

Card # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Expiry \_\_\_\_/\_\_\_\_

Cardholder Name \_\_\_\_\_

Signature \_\_\_\_\_

- To guarantee registration, fax form to ICBA @ 604-298-2246 or email to info@icba.ca
- Send cheques payable to ICBA, 211 - 3823 Henning Drive, Burnaby, BC V5C 6P3
- No cancellations/refunds after February 29, 2012 (substitutions only)

For more information contact 604-298-7795

Please send me information about ICBA membership